**Treasurer's report to the Annual General Meeting 2019**

*Get all you can without hunting your soul, your body, or your neighbor. Save all you can, cutting off every needless expense. Give all you can. Be glad to give, and ready to distribute; laying up in store for yourselves a good foundation against the time to come, that you may attain eternal life.* (John Wesley 1703-1791)

The 2017/18 financial year was again affected by changes to the arrangements for our AYM Secretary. Jacque had to again move office as a result of the disruptions in Devonshire Street and is now working from home. As with past AYM Secretaries, we are paying a nominal rent for her ‘home office’.

There were other issues with the finances as well, although not in the General Fund.

1. **Accounts** A summarised version of the Annual Accounts, prior to being audited, is attached. The audited accounts will be available at the time of Standing Committee and the AGM and I can send an advanced copy to any Friend who requests them.
2. **General Fund** The General Fund shows an excess of income over expenditure of $1,327.27 in the year, despite the fact we bought new computer equipment for the AYM Secretary, offset by Committee expenses being lower than the budget.

Whilst the budget for the coming year was fixed before all the information was available for that year I am hopeful it will represent a reasonably accurate projection. The overall Quotas have increased by less than 1%.

1. **Other Funds** The Yearly Meeting in July (our ‘Annual Meeting Fund’) made a small surplus but this was not sufficient to offset the losses in earlier years.

Expenditure from the Publications Fund was nearly $52,000, just over $30,000 of which was for the development of the new web page, which is getting close to finalisation. In addition, there were losses on publications which were not planned when the budget was determined in 2017. This has put the Fund into deficit but it will be recouped with the subsidy from the General Fund in the 2018/19 year just started. It remains to be seen whether the budget for this Fund (fixed last July) will be sufficient for the current year.

With the finalisation of the extensive renovations to the Sanctuary the Management Fund is now recovering. We also obtained a ‘drive-by’ revaluation which the Finance Committee and Auditor have agreed. It increases the value shown in our books to $1.4m.

Each year the major part of our investment earnings is distributed among the various Funds and over the last 5 years the average rate has been 5.75% pa.

1. **Assets** The Balance Sheet shows the values of our assets, which, aside from the change in the value of the Sanctuary, are much the same as last year. More detail of them is in a separate table.
2. **Carbon offset payments** For the year just ended we have again set aside $500 to be sent to Silver Wattle to assist in their tree planting project.
3. **Peace and Social Justice Fund** and **Thanksgiving Fund** Each of these Funds now has a balance of around $150,000. Whilst the Peace and Social Justice Fund has made grants of nearly $20,000 in the year, the Thanksgiving Fund has granted just $500. I have suggested to the Committees administering these Funds that they publicise among Friends the fact that they have substantial amounts available and encourage Friends to consider ways in which they may be supported by grants.
4. **Membership of the Finance Committee** is David Lowry and David Lowe of QRM and Jane Drexler of NSWRM.

**Part B: for consideration:**

1. Acceptance of this Treasurer’s report and the Annual Accounts, the audited version of which should be available at the AGM.
2. Reappointment of A.H. Jackson & Co. as our Auditors for the 2018/19 financial year.

Roger Sawkins, AYM Treasurer, October 2018

**These summarised Accounts are prior to audit**

**Balance Sheet as at 30 September 2018**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **30/09/2016** | **30/09/2017** |  |  | **30/09/2018** |
| **$.cc** | **$.cc** |  | **Assets** | **$.cc** |
| 174,889.12 | 199,362.71 |  | Current assets | 181,393.88 |
| 58,000.00 | 58,000.00 |  | Other fixed interest | 58,000.00 |
| 634,876.99 | 609,085.61 |  | Shares & Trusts | 655,782.74 |
| 950,000.00 | 950,000.00 |  | Property | 1,400,000.00 |
| 4,000.00 | 0.00 |  | Other receivables | 0.00 |
| **1,821,766.11** | **1,816,448.32** |  | **Total Assets** | **2,295,176.62** |
|  |  |  |  |  |
|  |  |  | **Liabilities** |  |
| 31,000.00 | 31,000.00 |  | Loans | 31,000.00 |
| 4,223.00 | 7,433.75 |  | Due to other Quaker organisations | 4,977.74 |
| 365.52 | 1.52 |  | GST and other liabilities | 138.49 |
| **35,588.52** | **38,435.27** |  | **Total Liabilities** | **36,116.23** |
|  |  |  |  |  |
| **1,786,177.59** | **1,778,013.05** |  | **Net Assets** |  |
|  |  |  |  |  |
|  |  |  | **Administration Funds** |  |
| 57,009.44 | 55,238.23 |  | General Fund | 56,565.50 |
| 8,326.92 | 6,985.07 |  | Annual Meeting Fund | -3,252.23 |
| -254.40 | 8,198.58 |  | Travel Fund | 5,303.35 |
| 308,787.19 | 323,372.19 |  | Reserve Fund | 343,051.19 |
| 51,208.83 | 50,679.13 |  | Movement in investment values | 62,843.60 |
| **425,077.98** | **444,473.20** |  |  | **464,511.41** |
|  |  |  | **Other Funds** |  |
| 113,091.78 | 144,779.72 |  | Peace & Social Justice Fund | 140,455.59 |
| 16,560.46 | 17,442.46 |  | Earthcare Fund | 17,803.46 |
| 12,133.71 | 20,911.97 |  | First Nations Concerns Fund | 19,792.93 |
| 58,732.42 | 62,669.60 |  | Thanksgiving - Current | 74,977.60 |
| 92,011.00 | 92,011.00 |  | Thanksgiving - Capital | 92,011.00 |
| 16,791.47 | 20,710.68 |  | Quaker Learning Australia | 25,063.79 |
| 11,618.80 | 9,335.43 |  | Publications Fund | -11,571.07 |
| 5,541.10 | 6,604.10 |  | Friends in Stitches Fund | 3,498.29 |
| 13,335.86 | 6,031.42 |  | Children & JYF Fund | 11,977.50 |
| 500.00 | 500.00 |  | Carbon Offsets Fund | 500.00 |
| 950,000.00 | 950,000.00 |  | Sanctuary at valuation | 1,400,000.00 |
| 70,783.01 | 2,543.47 |  | Sanctuary Management | 20,039.89 |
| **1,361,099.61** | **1,333,539.85** |  |  | **1,794,548.98** |
|  |  |  |  |  |
| **1,786,177.59** | **1,778,013.05** |  | **Total Equity** | **2,259,060.39** |

Note: The Sanctuary property was revalued during the year from $950,000 to $1.4m

**Income and outgo of all Funds for the year ended 30 September 2018**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Amount at** |  |  | **Amount** |
|  | **beginning** | **Income** | **Outgo** | **at end** |
|  | **$.cc** | **$.cc** | **$.cc** | **$.cc** |
| **Administration Funds** |  |  |  |  |
| General Fund | 55,238.23 | 173,561.71 | -172,234.44 | 56,565.50 |
| Annual Meeting Fund | 6,985.07 | 95,602.03 | -105,839.33 | -3,252.23 |
| Travel Fund | 8,198.58 | 7,999.00 | -10,894.23 | 5,303.35 |
| Reserve Fund | 323,372.19 | 19,679.00 | 0.00 | 343,051.19 |
| Movement in investment values | 50,679.13 | 12,164.47 | 0.00 | 62,843.60 |
|  |  |  |  |  |
|  | **444,473.20** | **309,006.21** | **-288,968.00** | **464,511.41** |
|  |  |  |  |  |
| **Other Funds** |  |  |  |  |
| Peace & Social Justice Fund | 144,779.72 | 14,960.00 | -19,284.13 | 140,455.59 |
| Earthcare Fund | 17,442.46 | 1,061.00 | -700.00 | 17,803.46 |
| First Nations Concerns Fund | 20,911.97 | 4,520.96 | -5,640.00 | 19,792.93 |
| Thanksgiving Fund - Current | 62,669.60 | 12,808.00 | -500.00 | 74,977.60 |
| Thanksgiving Fund - Capital | 92,011.00 | 0.00 | 0.00 | 92,011.00 |
| Quaker Learning Australia Fund | 20,710.68 | 17,157.02 | -12,803.91 | 25,063.79 |
| Publications Fund | 9,335.43 | 31,078.54 | -51,985.04 | -11,571.07 |
| Friends in Stitches Fund | 6,604.10 | 3,200.56 | -6,306.37 | 3,498.29 |
| Children & JYF Fund | 6,031.42 | 19,702.03 | -13,755.95 | 11,977.50 |
| Carbon Offsets Fund | 500.00 | 500.00 | -500.00 | 500.00 |
| The Sanctuary at valn. 2014 | 950,000.00 | 450,000.00 | 0.00 | 1,400,000.00 |
| Sanctuary Management | 2,543.47 | 25,409.07 | -7,912.65 | 20,039.89 |
|  |  |  |  |  |
|  | **1,333,539.85** | **580,397.18** | **-119,388.05** | **1,794,548.98** |
|  |  |  |  |  |
| **Total Funds** | **1,778,013.05** | **889,403.39** | **-408,356.05** | **2,259,060.39** |
|  |  |  |  |  |
| **Held on behalf of other Quaker organisations** |  |  |  |
| Quaker Service Australia | 15.00 | 18.00 | -15.00 | 18.00 |
| FWCC Asia/West Pacific | 3,300.00 | 1,780.00 | -3,300.00 | 1,780.00 |
| FWCC World | 1,043.00 | 1,085.00 | -1,043.00 | 1,085.00 |
| FWCC QUNO | 2,835.75 | 1,575.00 | -2,835.75 | 1,575.00 |
| Woodbrooke | 10.00 | 30.00 | -10.26 | 29.74 |
| Pendle Hill | 10.00 | 10.00 | -10.00 | 10.00 |
| Australian Young Friends | 370.00 | 380.00 | -370.00 | 380.00 |
| Silver Wattle | -150.00 | 250.00 | 0.00 | 100.00 |
|  |  |  |  |  |
|  | **7,433.75** | **5,128.00** | **-7,584.01** | **4,977.74** |

**General Fund Account for the year ended 30 September 2018**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Actual** | **Actual** |  |  |  | ***Budget*** |
| **2015/16** | **2016/17** |  | ***Budget*** | **Actual** | ***2018/19*** |
| **$.cc** | **$.cc** |  | ***$.cc*** | **$.cc** | ***$.cc*** |
|  |  | **Income** |  |  |  |
| 167,600.00 | 166,800.00 | Regional Meeting Quotas | *170,250* | 170,200.00 | *171,350* |
| 4,649.66 | 3,816.91 | Investment Income | *3,000* | 3,361.71 | *3,000* |
| 4.96 | 0.00 | Other | *0* | 0.00 | *0* |
| **172,254.62** | **170,616.91** | **Total General Fund Income** | ***173,250*** |  | ***174,350*** |
|  |  |  |  |  |  |
|  |  | **Outgo** |  |  |  |
|  |  | **Salaries and fees** |  |  |  |
| 63,173.41 | 50,399.28 | Secretary's Salary | 53,200 | 53,013.96 | *56,000* |
| 5,265.50 | 4,787.98 | Superannuation | 5,100 | 5,036.34 | *5,300* |
| 935.20 | 572.40 | Workers Compensation | 1,100 | 711.83 | *1,200* |
| 4,500.00 | 4,600.00 | Auditors fees | 4,700 | 4,800.00 | *5,000* |
| 5,400.00 | 0.00 | Other salaries (web assistance) | 0 | 0.00 | *0* |
| 2,007.50 | 128.15 | Bookkeeping Fees | 0 | 0.00 | *0* |
| **81,281.61** | **60,487.81** |  | ***64,100*** | **63,562.13** | ***67,500*** |
|  |  | **Office Expenses** |  |  |  |
| 1,326.18 | 1,666.22 | Office Supplies/Materials | 9,000 | 1,965.41 | *9,000* |
| 4,883.91 | 6,274.83 | Printing and photocopying |  | 3,092.47 |  |
| 695.26 | 190.03 | Postage |  | 322.72 |  |
| 1,609.00 | 1,068.72 | Telephone |  | 1,274.04 |  |
| 822.66 | 469.00 | Computer |  | 5,410.22 |  |
| 4,000.00 | 0.00 | Internet |  | 203.08 |  |
| 12,585.00 | 8,800.00 | Rent | 7,800 | 8,400.00 | *7,800* |
| **25,922.01** | **18,468.80** |  | ***16,800*** | **20,667.94** | ***16,800*** |
|  |  | **Travel** |  |  |  |
| 9,000.00 | 7,700.00 | Yearly Meeting Travel | 7,300 | 7,300.00 | *9,000* |
| 3,000.00 | 3,000.00 | Young Friends allocation | 3,000 | 3,000.00 | *0* |
| 11,000.00 | 22,000.00 | Travel Fund | 8,000 | 8,000.00 | *8,000* |
| **23,000.00** | **32,700.00** |  | ***18,300*** | **18,300.00** | ***17,000*** |
|  |  | **Other expenses** |  |  |  |
| 7,000.00 | 0.00 | Australian Friend | *0* | 0.00 | *0* |
|  | 16,000.00 | Publications Fund subsidy | *17,000* | 17,000.00 | *18,000* |
| 23,000.00 | 12,000.00 | Yearly Meeting subsidy | *4,000* | 4,000.00 | *4,000* |
| 11,254.18 | 11,904.47 | P/L Insurance | *12,000* | 12,227.76 | *13,000* |
| 243.00 |  | Officer expenses | *500* |  | *500* |
| 668.99 | 362.61 | Subscriptions | *350* | 250.00 | *350* |
| 1,536.00 | 1,690.00 | National Council of Churches | *1,550* | 1,843.00 | *1,900* |
| 5,130.00 | 6,167.45 | Committee expenses | *24,500* | 20,933.91 | *21,500* |
| 627.48 | 856.98 | Bank & other charges | *750* | 49.70 | *400* |
| **49,459.65** | **48,981.51** |  | ***60,650*** | **56,304.37** | ***59,650*** |
|  |  | **Donations** |  |  |  |
| 1,500.00 | 1,500 | Silver Wattle | *1,700* | 1,700.00 | *1,700* |
| 1,750.00 | 1,750 | FWCC World | *2,000* | 2,000.00 | *2,000* |
| 3,500.00 | 3,500 | FWCC A/W Pacific | *4,000* | 4,000.00 | *4,000* |
| 2,500.00 | 2,500 | QUNO | *3,000* | 3,000.00 | *3,000* |
| 750.00 | 750 | Woodbrooke | *850* | 850.00 | *850* |
| 750.00 | 750 | Pendle Hill | *850* | 850.00 | *850* |
| 1,000.00 | 1,000 | Friends Peace Teams | *1,000* | 1,000.00 | *1,000* |
| **11,750.00** | **11,750.00** |  | ***13,400*** | **13,400.00** | ***13,400*** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **191,413.27** | **172,388.12** | **Total General Fund outgo** | ***173,250*** | **172,234.44** | ***174,350*** |
| **-19,158.65** | **-1,771.21** | **Excess of Income over Outgo** | ***0*** | **1,327.27** | ***0*** |
| **76,168.09** | **57,009.44** | **Balance at beginning of year** |  | **55,238.23** | ***56,566*** |
| **57,009.44** | **55,238.23** | **Balance at end of year** |  | **56,565.50** | ***56,566*** |

**Assets as at 30 September 2018**

|  |  |  |
| --- | --- | --- |
|  |  | $.cc |
| Bank accounts | (1) | 70,279.62 |
| Term deposits | (2) | 111,114.26 |
| Loan to Friends School |   | 58,000.00 |
| Kangaroo Valley Shares (at cost) |   | 900.00 |
| Aust Ethical Investments Trusts | (3) | 394,221.93 |
| Praemium investment portfolio | (4) | 69,492.92 |
| Preference Shares | (5) | 191,167.89 |
| The Sanctuary @ Valuation in 2014 |   | 1,400,000.00 |
| Trade Debtors |   | 0.00 |
| **Total Assets** |  | **2,295,176.62** |
| **Liabilities** |  |  |
| Interest-free loans from Friends |   | 31,000.00  |
| Due to other Quaker organisations |   | 4,977.74 |
| Amounts due to/from others |   | 138.49 |
| **Total Liabilities** |  | **36,116.23** |
| **Net Assets** |  | **2,259,060.39** |

Notes:

(1) The bank accounts earn interest on the balances

(2) All term deposits mature within 12 months.

(3) Australian Ethical Investments are in their "Balanced" and "Small companies" trusts

(4) A portfolio of ordinary shares in ethical companies.

(5) A portfolio of preference shares in ethical companies.

(3) to (5) are at market value at 30 September 2018.

(6) A revised valuation of the Sanctuary property was made during the year

**Donations to AYM's concerns**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   |   | **Amount of Fund** |
|  | **2014/15** | **2014/15** | **2015/16** | **2016/17** | **2017/18** | **at 30 Sept 2018** |
|  | **$** | **$** | **$** | **$** | **$** | **$** |
| Peace & Social Justice Fund | 4,018 | 2,685 | 3,960 | 7,520 | 4,300 | **140,456** |
| First Nations Concerns Fund | 4,877 | 2,851 | 5,735 | 8,591 | 3,230 | **19,793** |
| Thanksgiving Fund | 1,622 | 1,410 | 3,206 | 3,260 | 3,395 | **166,989** |
| Quaker Learning Australia Fund | 2,930 | 725 | 1,310 | 2,560 | 3,715 | **25,064** |
| Friends in Stitches Fund | 1,255 | 480 | 610 | 830 | 1,162 | **3,498** |
| Earthcare Fund |  |  |  | 100 | 0 | **17,803** |
| Children & JYF Fund | 2,741 | 18,064 | 11,158 | 6,100 | 4,335 | **11,978** |
| **Total** | **17,443** | **26,215** | **25,979** | **28,961** | **20,137** | **385,580** |
|  |  |  |  |  |  |  |
| FWCC Asia/West Pacific | 2,588 | 2,794 | 1,735 | 4,140 | 1,780 |  |
| FWCC World | 1,164 | 1,127 | 800 | 1,478 | 1,085 |  |
| FWCC QUNO | 1,963 | 1,875 | 2,004 | 3,505 | 1,575 |  |
| Woodbrooke | 110 | 10 | 50 | 10 | 30 |  |
| Pendle Hill | 110 | 10 | 100 | 10 | 10 |  |
| Australian Young Friends | 450 | 150 | 460 | 420 | 380 |  |
| **Total** | **6,385** | **5,966** | **5,149** | **9,563** | **4,860** |  |
|  |  |  |  |  |  |  |

Donations to these outside bodies do not include amounts Friends may have given direct.