

8.2.2. Contractor WHS Standards Agreement

Contact Name: _____

Company: _____

Address: _____

ABN: _____

Phone Number: _____ Fax Number: _____

Email: _____

Service to be provided: _____

Trade Licence Number: _____

It is a condition of this service agreement that all work carried out is to comply with relevant Work Health and Safety Legislation, Australian Standards and Codes of Practice and any Local Government requirements.

Name and signature of authorised person from the contracting company:

Name: _____ Signature: _____

Signature and name of authorised person on behalf of Quakers NSW:

Name: _____ Signature: _____

The Contractor **MUST** provide current copies of the following documents before commencing work. If the contractor does NOT provide their own Safe Work Method Statements (SWMS)/Safe Operating Procedures (SOPs)/Safe Work Procedures (SWPs) they must abide by Quakers NSW's SWPs.

	✓ or NA		✓ or NA
Workers compensation insurance	<input type="checkbox"/>	Public Liability insurance	<input type="checkbox"/>
Professional Indemnity insurance	<input type="checkbox"/>	SWMS / SOPs / SWPs	<input type="checkbox"/>

The Contractor **MUST** provide current SDSs of any Hazardous Substances they are bringing into the Quakers NSW premises:

Hazardous Substance SDSs

Comments

Actions <i>✓ to indicate</i>	
	To be completed by the Local Meeting Clerk
	WHS Standards Agreement signed by Contractor and Quakers NSW representative
	Copies of all required documents have been received
	Contractor has been inducted and induction form completed
	All forms and documents filed alphabetically in the Section 4 of the WHSMS Folder

