Summary of Epistles Function

The Summary of the epistles is delivered each YM event early in the event. A friend is asked to research the topic, by reading the many epistles of YMs and regional gatherings globally. Many are published on the organisation's website, some are sent to AYM by mail. The researcher develops one or several themes, and prepares the summary.

The request to do this task is made by the AYM Presiding Clerk, together with the AYM Secretary.

Traditionally, a member of the host Meeting has been asked to prepare the summary. It is possible that a member of a different Meeting could be asked. Since preparing the address is a big task, there is merit in the idea of asking a Friend from other than the host Meeting.

Workload of the function

Time Interval	**Tasks**	**Workload**
12 months prior to YM start		
6 months prior to YM start		
1 month prior to YM start		
1 week prior to YM start		
First 2 days of YM		
Whole of YM		
1 month after YM		
Overall workload:		
Skills required to undertake this function		
This functions works most closely with:		

Tasks included in this function

This function includes doing these tasks:

1.